#### The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

#### SEPTEMBER 2011 - DECEMBER 2011

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- Council
- Cabinet
- Councillor Smith- Leader of the Council
- **Councillor White –** Cabinet Member for Adult Social Care and Health
- Councillor Moulton- Cabinet Member for Children's Services and Learning
- **Councillor Fitzhenry –** Cabinet Member for Environment and Transport
- Councillor Baillie Cabinet Member for Housing
- Councillor Hannides Cabinet Member for Resources, Leisure, Culture
- Officer [see plan for name]

#### **SEPTEMBER - DECEMBER 2011**

Report	Decision Expected	Portfolio
Meeting the Care Quality Commissions	5 September	Adult Social Care and
Standards in Council Care Homes	2011	Health Portfolio
To adopt the Southampton Joint Strategic	5 September	Adult Social Care and
Needs Assessment 2011 - 14	2011	Health Portfolio
Response to the Scrutiny Inquiry Report	24 October	Adult Social Care and
on Patient Safety in Acute Care Inquiry	2011	Health Portfolio
Secondary School Estate Programme	26 September	Children's Services and
2011/12	2011	Learning Portfolio
Response to the scrutiny inquiry report on	24 October	Children's Services and
primary school educational attainment for	2011	Learning Portfolio
children with special needs		
Integration of Wessex Youth Offending	24 October	Children's Services and
Team Operations for Southampton within	2011	Learning Portfolio
Southampton City Council from April 2012,		
incorporating the Annual Youth Justice		
Plan Darking Standards Supplementary	00 Contombor	
Parking Standards Supplementary	26 September	Environment and
Planning Document (SPD)	2011 24 October	Transport Portfolio
Sea City Highway works - Proposed	2011	Environment and
Traffic Regulation Order (TRO) Hampshire Minerals and Waste Plan:	24 October	Transport Portfolio Environment and
Submission	2011	Transport Portfolio
City Plan	5 September	Leader's Portfolio
Oty Tian	2011	
Response to the Scrutiny Inquiry Report on increasing Cruise Ship Passenger Spend in Southampton	26 September 2011	Leader's Portfolio
Disposal of Land at 512 Portsmouth Road	5 September	Resources, Leisure and
Sholing, Southampton	2011	Culture Portfolio
Disposal of 60-64 St Marys Road	5 September 2011	Resources, Leisure and Culture Portfolio
Appointment of a Partner to Deliver Sports	15 September	Resources, Leisure and
Development Activity on Behalf of the Council	2011	Culture Portfolio
Town Depot - Capital Expenditure for	26 September	Resources, Leisure and
Demolition	2011	Culture Portfolio
Revenue and Changes to existing	26 September	Resources, Leisure and
Revenue and Capital Budgets	2011	Culture Portfolio

# ADULT SOCIAL CARE AND HEALTH

Title	Meeting the Care Quality Commissions Standards in Council Care Homes
Details	To consider a report of the Head of Provider Transformation seeking approval for the refurbishment of Council owned residential homes for older people and people with learning disability.
	Due to the age of the Council owned residential homes and the limited availability of capital, and despite structural work still planned, the homes are now identified as not meeting the standards with respect to decor, furnishings and fittings to comply with the National Government's newly outlined intention that Councils purchase only residential care that is graded as 'excellent'. It is therefore recommended that a programme of work is undertaken to refresh the decoration, furnishing and fittings of the five homes and that a plan is enabled to support ongoing decoration as regular activity.
Decision Maker	Cabinet Member for Adult Social Care and Health
Decision Expected	5 September 2011
Date Added to the Plan	1 June 2011
Main Consultees	Relevant officers and existing users of the homes.
Consultation Method	Meetings and emails.
Head of Service	Jane Brentor
Author	Jane Brentor jane.brentor@southampton.gov.uk Tel: 023 8083 3262
Background Material Available	None.
Public Comments may be sent to	Jane Brentor, Head of Provider Transformation, Email jane.brentor@southamtpon.gov.uk , Tel: 023 8083 3439
Slippage/Variations/Reason for Withdrawal	None

Title	To adopt the Southampton Joint Strategic Needs Assessment 2011 - 14
Details	To consider and adopt the Southampton Joint Strategic Needs Assessment 2011 – 2014 to inform future planning and commissioning of services to improve health outcomes and reduce health inequalities.
Decision Maker	Cabinet Member for Adult Social Care and Health
Decision Expected	5 September 2011
Date Added to the Plan	1 August 2011
Main Consultees	Stakeholders across the local health economy including NHS organisations, voluntary sector, public and across Southampton City Council
Consultation Method	Meetings, website
Head of Service	Executive Director Health and Adult Social Care
Author	Martin Day Directorate Strategic Business Manager martin.day@southampton.gov.uk Tel: 023 8091 7831
Background Material Available	Consultative Draft Joint Strategic Needs Assessment
Public Comments may be sent to	Martin Day, Strategic Business Manager,Directorate of Health and Adult Social Care Email: martin.day@sothampton.gov.uk Tel: 023 8091 7831
Slippage/Variations/Reason for Withdrawal	None

Title	Response to the Scrutiny Inquiry Report on Patient Safety in Acute Care Inquiry
Details	To consider the report of the Cabinet member for Adult Social Care and Health seeking approval for Cabinet's response to the Scrutiny Inquirt report on Patient Safety in Acute Care.
Decision Maker	Cabinet
Decision Expected	24 October 2011
Date Added to the Plan	1 August 2011
Main Consultees	Relevant officers and representatives within key stake holders
Consultation Method	Circulation of the Scrutiny Panel's report and meetings and emails.
Head of Service	Executive Director Health and Adult Social Care
Author	Martin Day Directorate Strategic Business Manager martin.day@southampton.gov.uk Tel: 023 8091 7831
Background Material Available	Fianl Report of Scrutiny Panel B presented to Cabinet 4 July 2011
Public Comments may be sent to	Martin Day , Directorate Strategic Business Manager, Tel: 023 8091 7831 Email: martin.day@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Date amended from 5th September 2011 to 24th October 2011 in order to further consider the wider range of responses as requested in the final set of recommendations set out in the inquiry report presented to Cabinet.
Updates	none.

## CHILDREN'S SERVICES AND LEARNING

Title	Secondary School Estate Programme 2011/12
Details	Report of the Cabinet Member for Children's Services and Learning seeking approval to spend to spend on the investment proposals for the secondary estate.
	At the Cabinet Meeting of 06/06/11, it was agreed to add £4,500,000 to the CSL Capital Programme for the purpose of addressing key maintenance and suitability issues across the city's secondary school estate. The associated report stated that proposals for the investment profile at individual schools were being developed, with a view to bringing these back to Cabinet to request approval to spend on each of these items.
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 September 2011
Main Consultees	Key officers within the Council and the Schools
Consultation Method	Meetings and emails
Head of Service	Executive Director Children's Services and Learning
Author	Karl Limbert Building Schools for the Future Project Director karl.limbert@southampton.gov.uk Tel: 023 8091 7596
Background Material Available	None.
Public Comments may be sent to	Karl Limbert, Southampton City Council, 1st Floor, Southbrook Rise, 4-8 Millbrook Road East, Southampton, SO15 1YG
Slippage/Variations/Reason for Withdrawal	None

Title	Response to the scrutiny inquiry report on primary school educational attainment for children with special needs
Details	To consider the report of the Cabinet Member for Children's Services and Learning seeking approval for the Cabinet's response to the scrutiny inquiry report on primary school educational attainment for children with special needs.
Decision Maker	Cabinet
Decision Expected	24 October 2011
Date Added to the Plan	1 August 2011
Main Consultees	Relevant Directors and Officers within Adult Health and Social Care and Children's Services and Learning; Southampton Children and Young People's Trust; Southampton NHS and PCT; Primary Headteachers Conference; Head teachers from Basset Green Primary School, Hardmoor Early Years Centre, Highfield CE Primary, Mason Moor, and Springwell Special School; Chair of Southampton ADHD Awareness / Support group and Through Parent Partnership (Mencap)
Consultation Method	Circulation of Scrutiny Panel report seeking comment by email and meetings
Head of Service	Alison Alexander
Author	Hobbs, Lesley Principal Officer, Prevention and Inclusion lesley.hobbs@southampton.gov,uk
Background Material Available	None.
Public Comments may be sent to	Julia Wharton, Lead Advisor Vulnerable Pupils, Southampton City Council, Southbrook Rise, Floor 3, 4-8 Millbrook Road East, Southampton, SO15 1YG Julie.wharton@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision Date amended from the 26September 2011 to the 24th October 2011 to ensure there is sufficient time to receive responses from schools in the autumn term.

Title	Integration of Wessex Youth Offending Team Operations for Southampton within Southampton City Council from April 2012, incorporating the Annual Youth Justice Plan
Details	To consider the report of the Cabinet Member for Children's Services and Learning seeking approval for the integration of all operational activity currently delivered and managed by Wessex Youth Offending Team into Southampton Council and the Annual Youth Justice Plan.
	Until April 2011, Wessex YOT served the four Local Authorities of Hampshire, Southampton, Portsmouth and the Isle of Wight. The Isle of Wight has withdrawn from the arrangement in April 2011, and there is the intention to disaggregate the remaining partnership from April 2012.
	The report will provide further details and seek approval for disaggregation and will be considered by Council in November.
Decision Maker	Cabinet
Decision Expected	24 October 2011
Date Added to the Plan	1 July 2011
Main Consultees	All members of the Wessex YOT Management Board, relevant Council officers and Cabinet Members
Consultation Method	Via a Working Group of the Board established to consider disaggregation.
Head of Service	Alison Alexander
Author	Kevin Allan kevin.allan@southampton.gov.uk Tel: 023 8083 3453
Background Material Available	None.
Public Comments may be sent to	Alison Alexander Tel: 023 8083 4023 Email: alison.alexander@southamtpon.gov.uk

### ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Parking Standards Supplementary Planning Document (SPD)
Details	To consider a report of the Cabinet Member for Environment and Transport seeking approval and adoption of a Supplementary Planning Document (SPD) setting out new parking standards for the city outside of the City Centre Area. The purpose of this SPD is to provide more detail on implementing specific policies in the council's Core Strategy, particularly Policy CS19 (Car and Cycle Parking), during the determination of planning applications for residential and non-residential developments The document's key content includes: • Maximum parking provision standards for motor vehicles • Minimum parking provision standards for cycles • Design requirements and guidance for motor vehicle and cycle parking • Transport assessment and Travel Plan thresholds The parking standards in this document supersede those set out in the Local Plan Review (2006) for the city outside the City Centre Area. Whilst parking standards for non-residential developments are largely unchanged, residential development parking standards are significantly changed from the previous standards. The design requirements and recommendations are also mostly new and have been updated to reflect recent developments and national guidance.
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	<ul> <li>Cabinet Member for Environment and Transport</li> <li>Consultation with other members via Cabinet Member for Environment and Transport</li> <li>SCC required consultees (Democratic Services, Legal, Finance Services and Property Services)</li> </ul>

Legal, Finance Services and Property Services departments)Key SCC Officers in Highways & Parking

	<ul> <li>Services, Public Realm, Transport Policy, Planning Policy and Development Control</li> <li>Statutory environment consultees (Environment Agency, English Heritage, Natural England, Hampshire Wildlife Trust)</li> <li>Key external development stakeholders operating in or with interests in the city, including: -Agents forum -Major developers (via LDF Consultation list) -Highway and transport engineering consultancies with current and/or recent projects in the city -Chamber of commerce -Transport alliance</li> <li>The general public via the required six week consultation process.</li> </ul>
Consultation Method	CIRCULATION OF DRAFT PARKING STANDARDS SPD DOCUMENT TO KEY STAKEHOLDERS: (comments to be received during 2 week period) Followed by: Circulation of revised draft Parking standards for download by general public, etc, and to key stakeholders as above. (comments to be received during 6 week consultation period) The above consultation process is compliant with SCC's statement of Community Involvement (SCI) for SPD documents.
Head of Service	Paul Nichols
Author	Richard Pemberton <u>Richard.Pemberton@southampton.gov.uk</u>
Background Material Available	Stakeholder Engagement / Consultation Report (to be produced after 12th August 2011)
Public Comments may be sent to	Richard Pemberton by Friday 12th August 2011.
Slippage/Variations/Reason for Withdrawal	None

Title	Sea City Highway works - Proposed Traffic Regulation Order (TRO)
Details	To consider the report of the Cabinet Member for Environment and Transport seeking Cabinet to consider objections to the proposed restrictions and make a decision as to whether proposed restrictions are approved, withdrawn or amended. The report will consider any objections to proposals to alter the traffic arrangements in the vicinity of Sea City. These amendments are part of proposals to improve the streetscene. As part of the formal and legal process for Traffic Regulation Orders items are brought to Cabinet where the Traffic Management team within the Highways Service Partnership has been unable to resolve objections.
Decision Maker	Cabinet
Decision Expected	24 October 2011
Date Added to the Plan	1 September 2011
Main Consultees	Democratic Services, Legal Services, Finance, Property Services, General Public.
Consultation Method	Council departments through circulation of the draft report. The general public through public advertisement and statutory consultees through circulation of the public notices.
Head of Service	Philip Marshall
Author	Barbara Thomas, Traffic Engineer barbara.thomas@southampton.gov.uk Tel: 023 8083 4416
Background Material Available	None.
Public Comments may be sent to	N/A
Slippage/Variations/Reason for Withdrawal	None

Title	Hampshire Minerals and Waste Plan: Submission
Details	To consider a report of the Cabinet Member for Environment and Transport seeking approval of the Mineral and Waste Plan for formal consultation and submission to the Secretary of State. The plan will set out policies for determining planning applications. In Southampton, it will set out the approach for protecting mineral and waste wharves along the River Itchen and for considering waste management proposals on suitable sites (for example industrial areas). Background documents will indicate possible sites. The plan is being prepared jointly with other Hampshire authorities. In this wider area it sets out a similar approach and identified sites for mineral extraction and landfill.
Decision Maker	Cabinet
Decision Expected	24 October 2011
Date Added to the Plan	1 September 2011
Main Consultees	Democratic Services, Legal, Finance and Property Services, City Development and Economy, Waste and Fleet transport, Environmental Health and Consumer Protection.
Consultation Method	Emails and Council departments through circulation of the draft plan and report.
Head of Service	Paul Nichols
Author	Graham Tuck graham.tuck@southampton.gov.uk Tel: 023 8083 4602
Background Material Available	Draft Hampshire Minerals and Waste Plan Draft background documents to the plan
Public Comments may be sent to	Graham Tuck, Regional and Strategic Planning Co- ordinator Planning and Sustainability Southampton City Council Civic Centre SO14 7LS 023 8083 4602 graham.tuck@southampton.gov.uk

## **HOUSING PORTFOLIO**

## THERE ARE NO ITEMS FOR CONSIDERATION IN THIS PERIOD

## LEADER OF THE COUNCIL

Title	City Plan
Details	To recommend approval of the City Plan to Council on the 14 <sup>th</sup> September 2011. The City Plan is our sustainable community strategy which, as a Policy Framework Plan, needs to be approved by Council. The City Plan has been developed by Southampton Connect (the successor body to the Southampton Partnership) and it sets out a long-term vision for Southampton under-pinned by a range of medium-term collaborative actions aligned to the 4 City Challenges of economic development, educational attainment and skills, wellbeing and safe green and attractive environment. Council approved the current sustainable community strategy (City of Southampton Strategy) in 2007.
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 September 2011
Main Consultees	Through Southampton Connect, the following agencies/representative organisations have shaped the City Plan and are being requested to formally adopt it along with Southampton City Council: • Business Southampton • City College • Hampshire Chamber of Commerce • Hampshire Constabulary • Hampshire Fire and Rescue Service • Hampshire Probation Trust • Itchen College • Jobcentre Plus • NHS Southampton City • Skills Funding Agency • Southampton Solent University • Southampton University Hospitals NHS Trust • Southampton Voluntary Services • Taunton's College • University of Southampton
Consultation Method	Emails and Meetings
Head of Service	Director of Economic Development

Author	Suki Sitaram Head of Policy and Improvement suki.sitaram@southampton.gov.uk Tel: 023 8083 2060
Background Material Available	None.
Public Comments may be sent to	Henry Pavey, Strategic Partnerships Manager E-mail: henry.pavey@southampton.gov.uk TeL 023 8083 3332
Slippage/Variations/Reason for Withdrawal	None.

Title	Response to the Scrutiny Inquiry Report on increasing Cruise Ship Passenger Spend in Southampton
Details	To consider the report of the Leader of the Council seeking approval for the Cabinet's response to the scrutiny inquiry report on increasing cruise ship passenger spend in Southampton.
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 August 2011
Main Consultees	Key Stakeholders and partners
Consultation Method	Meetings and emails
Head of Service	Director of Economic Development
Author	Jeff Walters Jeff.Walters@southampton.gov.uk Tel: 023 8083 2256
Background Material Available	Response to the Scrutiny Inquiry Report on increasing Cruise Ship Passenger Spend in Southampton
Public Comments may be sent to	Jeff Walters
Slippage/Variations/Reason for Withdrawal	None

### RESOURCES, LEISURE AND CULTURE PORTFOLIO

Title	Disposal of Land at 512 Portsmouth Road Sholing, Southampton
Details	To consider the report of the Cabinet Member for Resources, Leisure and Culture, seeking delegated authority for Head of Property and Procurement following consultation with the Director for Corporate Services and the Cabinet Member for Resources Leisure and Culture approval for the disposal of the property if tender bids exceed £500,000.
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Relevant Cabinet Members and officers.
Consultation Method	Emails and meetings with the relevant officers and Cabinet Member
Head of Service	John Spiers Head of Property and Procurement
Author	Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425
Background Material Available	None.
Public Comments may be sent to	Mrs Ali Mew Senior Valuation Surveyor, Tel: 023 8083 3425, Email: Ali.mew@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Date amended from the 1st August to the 5th September 2011 due further investigation into the site conditions.

Title	Disposal of 60-64 St Marys Road
Details	To consider the report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the sale of the Council's freehold interest.
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Emails and meetings with relevant Cabinet Members and officers
Head of Service	John Spiers Head of Property and Procurement
Author	Neville Payne neville.payne@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Neville Payne, Valuation Group Leader, Capita Symonds, Tel: 023 8083 2594, Email: Neville.payne@capita.co.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Appointment of a Partner to Deliver Sports Development Activity on Behalf of the Council
Details	To consider a report of the Head of Leisure and Culture seeking, following a procurement exercise, to appoint a preferred partner to deliver sports development activity on behalf of the City Council.
Decision Maker	Director of Economic Development
Decision Expected	15 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Relevant officers in key Council departments
Consultation Method	Meetings and emails
Head of Service	Director of Economic Development
Author	Mike Harris Head of Leisure & Culture mike.d.harris@southampton.gov.uk Tel: 023 8083 2882
Background Material Available	None.
Public Comments may be sent to	Mike Harris, Head of Leisure and Culture. Tel: 023 8083 2882, email: mike.d.harris@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Town Depot - Capital Expenditure for Demolition
Details	To consider a report of the Cabinet Member for Resources, Leisure and Culture seeking approval to spend on demolition of Town Depot following decision to be made by Full Council on 14 September on the Capital Programme Update.
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 September 2011
Main Consultees	Key Council officers and relevant Cabinet Members
Consultation Method	Meetings, emails and telephone
Head of Service	John Spiers Head of Property and Procurement
Author	David Reece david.reece@southampton.gov.uk Tel: 023 8083 2796
Background Material Available	None.
Public Comments may be sent to	David Reece, Valuation Group Leader, Email: david.reece@southampton.gov.uk Tel: 023 8083 2796
Slippage/Variations/Reason for Withdrawal	None

Title	Revenue and Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.
	This Item is a standard Item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 July 2010
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of reports and business cases to relevant Cabinet Members and officers
Head of Service	Acting Executive Director Of Resources
Author	Andy Lowe
	andrew.lowe@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required